

## FENCE PERMIT APPLICATION

**City of Villa Grove • Administrative Office**

120 North Main Street • Post Office Box 108

Villa Grove, Illinois 61956-0108

Phone 217-832-4721 • Fax 217-832-4900

Emails [city.hall@villagrove.org](mailto:city.hall@villagrove.org) or [bldg.insp@villagrove.org](mailto:bldg.insp@villagrove.org)

PLEASE PRINT CLEARLY BELOW

OFFICIAL USE ONLY	
PERMIT NO	FEE \$ 25.00
EXPIRATION DATE	
ZONING DIST	
FLOOD ZONE	

### APPLICANT INFORMATION:

Owner's Name \_\_\_\_\_ Phone(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_

### CONTRACTOR INFORMATION (IF DIFFERENT FROM ABOVE):

Builder's Name \_\_\_\_\_ Phone(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_

ADDRESS OF PROPOSED FENCE \_\_\_\_\_

ESTIMATED VALUE OF COMPLETED STRUCTURE \_\_\_\_\_

### ADDITIONAL INFORMATION REQUIRED:

Attach on separate pages:

- a set of professionally prepared to-scale line drawings of front view and side view of structure, and plan showing exterior dimensions of structure.
- a professionally prepared plot plan of lot and structure placement on lot, showing dimensions.

For construction with a finished value under \$5,000, hand drawn sketches are acceptable. *For a finished value of \$5000 or more, a CAD drawing is required.*

**REMINDER:** It is the responsibility of property owner to take appropriate measures to ensure that he/she knows the correct property boundaries and setbacks before building a fence.

### CERTIFICATION:

I, the undersigned, being the owner of described property above, certify that the proposed work will comply with all applicable laws, ordinances and regulations of the City of Villa Grove. I understand that it shall be my responsibility to notify any contractor/builder of such regulations.

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_

STATUS:  APPROVED  DENIED

Signature of Building Inspector \_\_\_\_\_ Date \_\_\_\_\_

**PERMITS EXPIRE TWELVE (12) MONTHS FROM THE ORIGINAL DATE OF ISSUE BY THE BUILDING INSPECTOR; RENEWALS MUST BE REQUESTED WITHIN 30 DAYS OF EXPIRATION.**