

Villa Grove ILLINOIS

SHORT-TERM/SINGLE USE RENTAL/USAGE AGREEMENT

This agreement, dated this _____ day of _____, 20 ____, by and between the **CITY OF VILLA GROVE**, a Municipal Corporation, hereinafter referred to as "**CITY**," and _____, hereinafter to as "**LESSEE**."

WHEREAS, LESSEE desires to rent/use certain improved real estate owned by CITY described as the _____ from the CITY, and

WHEREAS, CITY is agreeable to leasing said property to LESSEE upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, it is mutually agreed between the parties hereto, as follows:

1. The name, address and telephone number of the responsible party of the LESSEE is as follows:

2. The use and purpose of the tenancy by LESSEE shall be:

3. The term of the lease period shall be as follows:
Beginning: _____ at _____ .M.
Ending: _____ at _____ .M.
4. **ALCOHOL SHALL NOT BE USED OR SERVED UNLESS PRIOR APPROVAL IS GRANTED BY THE CITY OF VILLA GROVE CITY COUNCIL IN WRITING, AND SUBSEQUENT PROOF OF DRAM SHOP INSURANCE COVERAGE (LISTING THE CITY AS ADDITIONALLY INSURED ON SUCH POLICY) IS PROVIDED BEFORE THE LEASE PERIOD COMMENCES.**
5. LESSEE shall pay a non-refundable rental fee for use of the leased premises of \$_____. Said fee is payable in advance and prerequisite to receiving keys to the premises.
6. In addition, LESSEE shall pay a security deposit of \$_____ and a key deposit of \$_____, both of which shall be returned to LESSEE upon return of the keys and inspection approval by the CITY at the completion of the rental/usage period.
7. LESSEE agrees to hold CITY harmless from any and all claims or injuries arising from use or occupancy of the leased premises by LESSEE during the leased period, including payment of any and all costs of suit and attorney fees incurred by the CITY in defending any claims arising from LESSEE's use or occupancy of said leased premises.

IN WITNESS WHEREOF, the parties have signed this Agreement the day and year first above-written.

By _____
LESSEE

By _____
CITY OF VILLA GROVE

PLEASE NOTE: THIS IS YOUR PROOF OF RESERVATION. THE CITY WILL NOT MARK SAID PROPERTY OR PLACE SIGNS INDICATING A RESERVATION ON ANY AGREED-UPON DATES. SHOULD YOU DESIRE TO HAVE SIGNS PLACED INDICATING THE RESERVATION, IT IS YOUR RESPONSIBILITY TO DO SO.

Administrative and Billing Offices
120 N Main St
PO Box 108 • VG IL 61956
Phone 217-832-4721
Fax 217-832-4900
Email city.hall@villagrove.org

Fire Department
Emergency Services Center
1016 N Sycamore St
PO Box 108 • VG IL 61956
Non-Emergency Phone 217-832-8500
Email fire.dept@villagrove.org

Police Department
Emergency Services Center
1020 N Sycamore St
PO Box 133 • VG IL 61956
Non-Emergency Phone 217-832-2521
Email police.dept@villagrove.org

Public Works Department
Facilities Garage • 612 Front St
Sewer Plant • 711 N West St
Water Plant • 114 N Main St
PO Box 108 • VG IL 61956
Email public.works@villagrove.org