

**Minutes
City Council Regular Meeting
August 12, 2019**

CALL TO ORDER—ROLL CALL

The City Council of the City of Villa Grove met in regular session on **Monday, August 12, 2019**, in Council Chambers. Mayor Eversole Gunter called the meeting to order at 6:00 p.m. Roll call found the following members present: Alderman Hooker, Johnson, Blaney, Allen, Griffith and Garrett. Junior Alderman Hutchison, Clerk Osborne, and City Administrator Athey, City Engineer Andy Kieser were present. Various Public members were in attendance.

PLEDGE OF ALLEGIANCE -The Mayor stood and led all attendees in The Pledge of Allegiance.

APPROVAL OF the MINUTES OF THE LAST REGULAR COUNCIL MEETING HELD ON 7/8/19-Alderman GriffAllen motioned to approve the minutes of the last regular council meeting held on July 8, 2019. Alderman Hooker seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea,Griffith, yea, Garrett, yea, JA Hutchison, yea. Motion carried.

APPROVAL OF the CLOSED MINUTES OF THE LAST REGULAR COMMITTEE OF THE WHOLE MEETING HELD ON 7/1/19-Alderman Allen motioned to approve the closed minutes of the last regular COTW meeting held on July 1, 2019. Alderman Johnson seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea,Griffith, yea, Garrett, yea. Motion carried.

APPROVAL OF CLAIMS FOR PAYMENTS IN THE AMOUNT OF \$305,065.91-Alderman Allen motioned to approve the payment of claims in the amount of **\$305,065.91**. Alderman Hooker seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea,Griffith, yea, Garrett, yea, JA Hutchison, yea. Motion carried.

APPROVAL OF THE FINANCIAL STATEMENTS FOR THE MONTH ENDING JUNE 30,2019-Alderman Allen motioned to approve the financial statements for the month ending June 30, 2019. Alderman Johnson seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea,Griffith, yea, Garrett, yea, JA Hutchison, yea. Motion carried.

APPROVAL OF CASH BALANCE REPORT FOR THE MONTH ENDING JULY 31,2019-Alderman Blaney motioned to approve the cash balance report for the month ending July 31, 2019. Alderman Hooker seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea,Griffith, yea, Garrett, yea, JA Hutchison, yea. Motion carried.

ENGINEERING REPORT-Andy Kieser reported the Open House went well. The parts are on order for the issues with odor from the scrubber. He investigated the expansion joint on Front Street Bridge that is loose-this is causing the noise as people drive over it. Needs repaired by winter. He will work with the FG Structural Team and the County Engineer, Jim Crane, to see what funds they may have available. Phase 2 of the project, the loan to do, plans, for McCoy Work and demo of the old water plant. He reminded us about the final payment on the water plant which will be next month in the amount of \$230,xxx for the loan payment. The water plant is under a 1 year warranty and it expires May 2020. The streetscape plan for downtown will be starting with some meetings coming soon. The Route 130 bridge will have a November bid letting. No water mains need to be moved-only 2 Force mains have to be moved. This will help get the project going sooner and have less expense to the City of VG.

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PUBLIC COMMENTS-No public comments.

COMMITTEE OF THE WHOLE REPORTS-Public works us updating projects and making progress. Bruce Allen expressed a huge thank you to the City of Villa Grove and the city workers for all they did to support Ag Days. It was well attended and deemed a success. There were some discussions about a Fall Event, and the Tree Lighting Festival. The Tree Lighting committee will meet on Tues. 8/13/19 at 6pm at The Scoop on Main Street.

CITY ADMINISTRATOR REPORT

Audit Preparation has begun for the Audit occurring Sept.

Jacki attended the ILDOR meeting-updates from there are that they are moving towards more web based reports.

The E-911 address updates are happening. They are requesting that we rename one of the Walnut Streets, and one of the Elm Streets that are in town. This is very confusing for first responders trying to find the proper residence for calls.

Jacki will also be attending the National Treasurers conference in Oklahoma and the Douglas County Enterprise Zone Meeting coming up soon in Tuscola.

OTHER REPORTS- None

MAYORAL REPORT-Mayor reported that Ag Days was a great event! The Water plant tour had about 40 people go through and all had positive comments. Union Pacific Railroad will meet with the mayor and city manager soon. The weather vane will be installed next week on the EMS Building.

BUSINESS

1. **Approve Ordinance 2019-MC10-An Ordinance Approving an Intergovernmental Agreement Between the City of Villa Grove and Villa Grove Community Unit School District No. 302 Regarding Services of a School Resource Officer.**- Alderman Hooker motioned to approve Ordinance 20129-MC10. Alderman Allen seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, Recused,Griffith, yea, Garrett, yea. Motion carried.
2. **Approve the Arrow Ambulance Service Agreement for 2019-2022.** Alderman Blaney motioned to approve the Arrow Ambulance Service Agreement for 2019-2022. Alderman Allen seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, Recused,Griffith, yea, Garrett, yea. Motion carried.
3. **Approve the Engineering Agreement with Fehr Graham for the Downtown Streetscape planning and design.** Alderman Allen motioned to approve the Engineering agreement with Fehr Graham for the Streetscape project plan and design. Alderman Johnson seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
4. **Approve WTP Contractor Payment Request No. 14 FINAL PAYMENT**-Alderman Allen motioned to approve the final payment for the Water Treatment Plant to Fehr Graham in the amount of \$231,619.37. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.

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5. **Approve Payment of monthly statement from Bud's Auto Parts in the amount of \$768.88**-Alderman Allen recused himself from this vote. Alderman Garrett motioned to pay the Bud's Auto Parts monthly bill in the amount of \$768.88. Alderman Hooker seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Griffith, yea, Garrett, yea. Motion carried.
6. **Approve payment of expense reimbursement for purchase of building materials in the amount of \$43.79.** Alderman Johnson recused himself from this vote. Alderman Allen motioned to approve reimbursement to Alderman Johnson in the amount of \$43.79. Alderman Garrett seconded the motion. Roll call: Hooker, yea, Blaney, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
7. **Approval of Waiver of formal bid process and solicitation of proposals for tree and stump removals.** Alderman Blaney motioned to waive the formal bid process for tree and stump removals. Alderman Allen seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Griffith, yea, Garrett, yea. Motion carried.
8. **Discussion of future sidewalk replacement program.** A discussion about how the Public Works department can do more of the work with replacing sidewalks to reduce costs when the concrete is poured. PW would frame the walks and ready them for the concrete company. This should reduce costs considerably as well as make the process go more quickly. Scott Arbuckle will get quotes together to present at a later meeting.
9. **Approval of Purchase of LED Light Fixtures for the Facilities Garage (15) in the amount of \$3,225.** Alderman Allen motioned to approve the purchase of light fixtures in the amount of \$3,225 for the Facilities garage. Alderman Hooker seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
10. **Purchase of yard hydrants for Richman Park-\$1,693.60**-Alderman Blaney motioned to approve the purchase of hydrants for Richman Park in the amount of \$1,693.60. Alderman Allen seconded the motion. Hooker, no, Johnson, yea, Blaney, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
11. **Discussion Only of Electric service for Richman Park**-Discussion of installation of more electric service at Richman Park. Scott will bring plans and quotes at the next meeting.
12. **Approve Purchase of Water Pump for the Street Sweeper estimate is \$1,193.** Alderman Allen motioned to approve the purchase of a water pump for the street sweeper. Alderman Hooker seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
13. **Approval of Street Overlay paving at intersection \$14,900**-This type of paving will have a flexible base on it and will last longer. This is a newer treatment that is being used. Alderman Hooker motioned to approve the street Overlay in the amount of \$14,900. Alderman Allen seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
14. **Approve purchase of a portable generator-\$2169.00**-Purchase request of a portable generator for work that has to be done where and when there is no electricity available. Amount is \$2169.00. Alderman Allen motioned to approve the purchase of a generator. Alderman Garrett seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
15. **Approve City Clerk's Attendance at the Annual Conference in Springfield Oct. 13-18, 2019- \$550 for registration plus hotel and mileage.** Alderman Allen motioned to approve the City Clerk's attendance at conference. Alderman Hooker seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
16. **Approve hiring of a part time janitor for Administrative Offices and Council Chambers**-This will be part

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time, less than 5 hours per week. Alderman Allen motioned to approve hiring a janitor and Alderman Blaney seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.

- 17. Consideration of issues pertaining to bargaining unit's agreement, city employees, and grievance by the Teamster Union.** Alderman Allen motioned to table this to the next meeting. Alderman Johnson seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried to table this issue.

EXECUTIVE SESSION-Alderman Hooker motioned to move to closed session at 7:23 pm according to Section 2(c)(6) for setting of price for sale of property owned by the public body and 2(c)(1) the appointment, employment, discipline, performance of specific employees of the public body, of 5 ILCS 120/2 Exceptions Under the Open Meetings Act. Alderman Allen seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried. No further action will be taken upon return to open meeting. Council returned to Open Session at 8:07 pm.

ADJOURNMENT-With no further business, Alderman Hooker motioned to adjourn the meeting at 8:07 p.m. Alderman Allen seconded the motion. Roll call: Hooker, yea, Johnson, yea, Blaney, yea, Allen, yea, Griffith, yea, Garrett. Motion carried.

Respectfully submitted,



Michelle L. Osborne, City Clerk

XC: Mayor and City Council; Building Inspector; Department Heads; File