

Minutes
City Council Regular Meeting
September 9, 2019

CALL TO ORDER—ROLL CALL

The City Council of the City of Villa Grove met in regular session on **Monday, September 9, 2019**, in Council Chambers. Mayor Eversole Gunter called the meeting to order at 6:00 p.m. Roll call found the following members present: Alderman Hooker, Johnson, Allen, Griffith and Garrett. Alderman Blaney and Junior Alderman Hutchison were absent. Clerk Osborne, and City Administrator Athey, Public Works Director Arbuckle were also present. Various Public members were in attendance.

PLEDGE OF ALLEGIANCE -The Mayor stood and led all attendees in The Pledge of Allegiance.

APPROVAL OF the MINUTES OF THE LAST REGULAR COUNCIL MEETING HELD ON 8/12/19-Alderman Allen motioned to approve the minutes of the last regular council meeting held on 8/12/2019. Alderman Johnson seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.

APPROVAL OF THE CLOSED SESSION MINUTES OF THE LAST REGULAR COUNCIL MEETING HELD ON 8/12/19-Alderman Hooker motioned to approve the minutes of the closed session of the last regular council meeting held on 8/12/2019. Alderman Johnson seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.

APPROVAL OF the CLOSED MINUTES OF THE LAST REGULAR COMMITTEE OF THE WHOLE MEETING HELD ON 8/26/19-Alderman Johnson motioned to approve the minutes of the last regular COTW meeting held on 8/26/19. Alderman Allen seconded the motion. Alderman Johnson seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.

APPROVAL OF CLAIMS FOR PAYMENTS IN THE AMOUNT OF \$553,550.30-Alderman Allen motioned to approve the payment of claims in the amount of **\$553,550.30**. Alderman Johnson seconded the motion. Alderman Johnson seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.

APPROVAL OF THE FINANCIAL STATEMENTS FOR THE MONTH ENDING JULY 31, 2019-Alderman Allen motioned to approve the financial statements for the month ending July 31, 2019. Alderman Johnson seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.

APPROVAL OF THE TREASURER'S CASH BALANCE REPORT FOR THE MONTH ENDING AUGUST, 2019-Alderman Allen motioned to approve the cash balance report for the month ending August 31, 2019. Alderman Hooker seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.

ENGINEERING REPORT-Nothing to report.

PUBLIC COMMENTS-No public comments.

COMMITTEE OF THE WHOLE REPORTS-Alderman Hooker suggests hiding the wiring and the server in the council chambers to present a more appealing appearance. Report on the sulfur smell-part came in but did not take care of the smell. Further research by the engineering company will determine how to fix this.

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CITY ADMINISTRATOR REPORT

Met with the engineering firm Fehr-Graham about the streetscape design.

OTHER REPORTS-The military signs need updating and replacing of damaged ones. Alderman Hooker will look into this.

MAYORAL REPORT-Mayor reported that the FFA has agreed to provide games and caramel apples for the Fall Festival. For the Christmas Tree Lighting, there will be live trees available for sale, and we are looking for someone to take this project on.

BUSINESS

1. **Approve Ordinance 2019-MC11-An Ordinance Approving a Contract to Sell Real Estate for the City of Villa Grove, Douglas County, IL (North Third Street)** Alderman Hooker motioned to approve Ordinance 20129-MC11 to sell property on North Third Street. Alderman Johnson seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
2. **Approve Payment of monthly statement from Bud's Auto Parts in the amount of \$257.37**-Alderman Allen recused himself from this vote. Alderman Hooker motioned to pay the Bud's Auto Parts monthly bill in the amount of \$257.37. Alderman Johnson seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
3. **Discussion of Fall Festival planning**-Date for the Fall Festival is set for Sunday, October 13, 2019, in the afternoon. A movie will be shown outside, games, goodies, and photos.
4. **Approval of purchase by the Christmas Tree Lighting Festival Committee**-The Christmas Tree Lighting Festival Committee has for approval to purchase 40 live trees to offer for sale at the festival. Alderman Hooker motioned to approve the purchase of live trees for sale at the festival. Alderman Johnson seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
5. **Approval of Quote to purchase Window Flex Shades for the Water Plant/Offices for \$1780**- Alderman Garrett motioned to approve the quote/purchase in amount of \$1780 of flex shades for the water plant and Administrative Offices. Alderman Johnson seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
6. **Approval For City Administrator to Attend the IMTA Institute Nov. 17-21, 2019**-City Administrator Athey estimates the cost for attending IMTA to be \$1100. Alderman Garrett motioned to approve Athey attending IMTA Institute Nov. 17-21, 2019. Alderman Allen seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
7. **Approval of NGMA Grants Conference for City Administrator Athey**-The conference is in April 2020, and the estimated cost will be \$2500 for travel, registration, hotel, and meals. Alderman Hooker motioned to approve attendance to the NGMA for Athey. Alderman Allen seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.

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8. **Approval for Public Works Director Arbuckle to attend WEFTEC 2019 Conference, held in Chicago, 9/23-25)**-Estimated cost would be \$450 for hotel, registration, meals and travel. Alderman Hooker motioned to approve attending WEFTEC 2019 Conference for Arbuckle. Alderman Griffith seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
9. **Approval of Purchase of Auger/Salt Spreader in amount of \$2,823.53**-Alderman Hooker motioned to approve the purchase of an auger/salt spreader in the amount of \$2,823.53 for the Public Works. Alderman Johnson seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
10. **Approve Purchase of hot tack sprayer/trailer in the amount of \$20,455.68**-Alderman Allen motioned to approve the purchase of hot tack sprayer/trailer in the amount of \$20,455.68. Alderman Garrett seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.
11. **Discussion Only of Leaf Pile Relocation**-Discussion of moving the leaf pile with information from Public Works Director Arbuckle about information from the EPA for moving the leaf pile. The leaf pile may be moved onto other City property. The leaves must be incorporated into the soil and cannot be stockpiled on top. This will be achieved by mulching of leaves and turning them into the soil. Advanced Disposal will move the pile for the City.
12. **Consider/approve implementation of a Consent Agenda for Council Meetings.** Alderman Allen motioned to approve adopting a Consent Agenda form for meetings. Alderman Hooker seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.

EXECUTIVE SESSION-Alderman Allen motioned to move to closed session at 6:50 pm according to Section 2(c)(5) for consideration for purchase or lease of real property for the use of the public body, including whether a particular parcel should be acquired; and 2(c)(1) the appointment, employment, discipline, performance of specific employees of the public body, of 5 ILCS 120/2 Exceptions Under the Open Meetings Act. Alderman Garrett seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried. No further action will be taken upon return to open meeting. Council returned to Open Session at 7:22 pm.

ADJOURNMENT-With no further business, Alderman Hooker motioned to adjourn the meeting at 7:24 p.m. Alderman Garrett seconded the motion. Roll call: Hooker, yea, Johnson, yea, Allen, yea, Griffith, yea, Garrett, yea. Motion carried.

Respectfully submitted,



Michelle L. Osborne, City Clerk

XC: Mayor and City Council; Building Inspector; Department Heads; File