

**Minutes**  
**Special Committee of the Whole City Council Meeting**  
**August 17, 2022**

**CALL TO ORDER - ROLL CALL**

The City Council Committee of the Whole of the City of Villa Grove met in a Special Session on **August 17, 2022** in Council Chambers. Mayor Eversole-Gunter called the meeting to order at 6:03 p.m. Roll call found the following members present: Alderwoman Blaney, Aldermen Johnson and Hooker. Aldermen Cheely, Pangburn and Garrett were absent. Clerk Osborne and PW Director Lake were also present. City Administrator Athey was absent. Council followed all COVID 19 protocols for social distancing.

**PLEDGE OF ALLEGIANCE** - The Mayor stood and led all attendees in The Pledge of Allegiance

**PUBLIC COMMENTS** - No public comments.

**BUSINESS**

**Azavar Software Presentation by Tom Fagan from Localgov-**

Tom Fagan was present to give information on the LocalGov.org software for maximizing sales tax collection. The problem facing cities is the amount of time it takes to find the sales tax reported from utility companies that is collected. It takes a lot of time to scour the state sites and find all of the appropriate data needed. The Sales Tax reporting and tracking will help with budget decisions. This software finds the information and puts it in aggregate via charts, graphs, etc. to make it more user friendly and accessible to the city. The data is then easier to change for whatever report style and type you need. The way it is done now is to use an Excel spreadsheet. Azavar has a reciprocal agreement with IDOR to get the information on a regular basis so it is always up to date. The benefit of using the software is that it helps with budget forecasting, and it will reduce the time spent by office staff preparing the data. It would also serve as a double check or audit of the sales tax revenue to ensure we are getting the correct amounts sent to us. Software is \$3,000 for the subscription, plus a \$500 one-time setup fee.

Council thanked Mr. Fagan for his presentation. They want to speak with City Administrator Athey, who had an emergent situation come up right before the meeting and could not attend.

**ADJOURNMENT** - With no further business, Alderman Hooker motioned to adjourn the meeting at 6:34 p.m. Alderman Johnson seconded the motion. Roll Call: Alderman Blaney, yea, Johnson, yea, Hooker, yea, Mayor, yea. Motion carried.

Respectfully submitted,

*Michelle L. Osborne*

Michelle L. Osborne, City Clerk

XC: Mayor and City Council; Building Inspector; Department Heads; File