

Minutes

Special City Council Meeting June 16, 2025

CALL TO ORDER—ROLL CALL

The City Council of the City of Villa Grove met in special session on **Monday, June 16, 2025**, in Council Chambers. Mayor Rasmussen called the meeting to order at 6:00 p.m. Roll call found the following members present: Alderman Elston, Fulk, Nieto, Taylor-Sanford, Clark, and Hooker. City Administrator Athey, Clerk Osborne, PW Director Mixell and PD Chief Tibbetts were present. CC Director Rea and Treasurer Swanson were absent.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS-Villa Grove citizen Petra Oberg was in attendance to give an overview of the newly formed group CHAWK-Community Healing All We Can. This is a community outreach program that works with those in need such as the elderly and disadvantaged people. She came to talk about what they are doing to help and the next project they want to undertake is to help provide affordable housing, possibly in the form of tiny houses. The questions they have are about what ordinances and laws are out there they would need to know about and how to go about finding places that they could construct such housing. The Mayor and council all agreed their first steps would be to establish funding and to go to our Planning and Zoning Board with their questions on what is needed for construction. Suggestions were given for them to look for some grant funding for these projects.

CONSENT AGENDA (ITEMS FOR SINGLE-VOTE APPROVAL WITHOUT DISCUSSION)-Alderman Clark motioned to approve the consent agenda items. Second was given by Alderman Elston. Roll Call: Elston, yea, Fulk, yea, Nieto, yea, Taylor-Sanford, yea, Clark, yea, Hooker, yea. Motion passed.

1. Minutes of the regular City Council meeting, held May 12, 2025
2. Minutes of the regular Committee of the Whole meeting, held May 27, 2025
3. Authorization for the Payment of Bills
4. Financial Reports for the month ending April 30, 2025

CITY ADMINISTRATOR/OTHER REPORTS-

City Administrator-Jacki Athey stated she was working on daily tasks mostly for the past weeks while Jess was away on vacation. She did set a meeting with Berns Clancy Associates (engineering firm) to go over upcoming project needs and scheduling. The audit is scheduled for the second week of July. We are going to use the same company as last year due to the short turnaround, but want to put out bids after this year is completed. The IML Conference for the Fall is open for registrations, so please let Jacki know what council members and spouses may be going so we can get hotel registrations now. They fill up quickly.

Community Recreation Center Director Rea- Director Rea was absent.

Public Works Director Mixell-Marc Mixell stated that the last piece of the Richman park project will be this week. Lights will be set tomorrow at Richman park. Seeding has begun and the entrance will be poured and will take 5 days to cure. The walk through will occur on Friday. Road work began with pulverizing on Oak Street.

Police Chief Tibbetts-Cole Tibbetts reported he and officers have been going door to door of the problem

Minutes

Special City Council Meeting June 16, 2025

properties for clean ups and giving them their ordinance violations, a flier for the clean up days and let these people know if they don't get the issues resolved by end of June, they will be going to court. There are speeding issues on Harrison and Henson streets, so patrols will be set up to monitor those areas.

Mayor-Mayor Derek Rasmussen-he spoke with the fireworks company and confirmed for this year and for next year. Ag days would like to possibly align with the fireworks next year. Possible rodeo set up planning will need to be started after the Freedom Festival.

BUSINESS

1. **Ordinance 2025-MC13— An Ordinance Revising the 2025 City Council Regular Meetings for the City of Villa Grove**-Alderman Hooker motioned to approve 2025-MC13 for schedule of meetings. . Alderman Elston seconded the motion. Roll Call: Elston, yea, Taylor-Sanford, yea, Nieto, yea, Fulk, yea, Clark, yea, Hooker, yea. Motion passed.
2. **Resolution 2025-R02 – Resolution Authorizing the Execution of a Redevelopment Agreement with Hannah Wince for an Existing Building Renovation Project Utilizing Tax Increment Financing at 7 North Main Street, and Other Actions Related Thereto**-Alderman Elston motioned to approve 2025-R02. Alderman Clark seconded the motion. Roll Call: Elston, yea, Taylor-Sanford, yea, Nieto, yea, Fulk, yea, Clark, yea, Hooker, yea. Motion passed.
3. **Approve Mid-Illinois Concrete Change Order No. 1 – \$15,540.00 (per consensus 5/14 email)** -Alderman Nieto motioned to approve payment on MIC change order 1. Alderman Taylor-Sanford seconded the motion. Roll Call: Elston, yea, Taylor-Sanford, yea, Nieto, yea, Fulk, yea, Clark, yea, Hooker, yea. Motion passed.
4. **Approve Mid-Illinois Concrete Change Order No. 2 – \$9,348.79 (per consensus 5/27 COTW)**-Alderman Elston motioned to approve MIC change order 2. Alderman Fulk seconded. Roll Call: Elston, yea, Taylor-Sanford, yea, Nieto, yea, Fulk, yea, Clark, yea, Hooker, yea. Motion passed.
5. **Approve Mid-Illinois Concrete Change Order No. 3 - \$1,945.80**-Alderman Hooker motioned to approve MIC change order 3. Alderman Elston seconded. Roll Call: Elston, yea, Taylor-Sanford, yea, Nieto, yea, Fulk, yea, Clark, yea, Hooker, yea. Motion passed.
6. **Approve Mid-Illinois Concrete Change Order No. 4 - \$10,800.00 (per consensus 5/23 email)**-Alderman Hooker motioned to approve MIC change order 4. Alderman Nieto seconded. Roll Call: Elston, yea, Taylor-Sanford, yea, Nieto, yea, Fulk, yea, Clark, yea, Hooker, yea. Motion passed.
7. **Approve Mid-Illinois Concrete Change Order No. 5 - \$4582.93**-Alderman Elston motioned to approve MIC change order 5. Alderman Fulk seconded. Roll Call: Elston, yea, Taylor-Sanford, yea, Nieto, yea, Fulk, yea, Clark, yea, Hooker, yea. Motion passed.
8. **Approve Mid-Illinois Concrete Pay Request No. 2 – \$545,058.59**-Alderman Elston motioned to approve MIC

Minutes**Special City Council Meeting
June 16, 2025**

Pay Request No. 2 for work completed so far. Alderman Nieto seconded the motion. Roll Call: Elston, yea, Taylor-Sanford, yea, Nieto, yea, Fulk, yea, Clark, yea, Hooker, yea. Motion passed.

9. Approval to purchase Flock License Plate Reader cameras from vendor Lexipol-\$20,550-Alderman Elston motioned to approve the purchase of 3 Flock cameras for video traffic control. Alderman Nieto seconded the motion. Roll Call: Elston, yea, Taylor-Sanford, yea, Nieto, yea, Fulk, yea, Clark, yea, Hooker, yea. Motion passed.

10. Approve \$2640 for recodification of Municipal Code-Alderman Hooker motioned to approve recodification of the Municipal Code (estimated amount \$2640). Alderman Elston seconded. Roll Call: Elston, yea, Taylor-Sanford, yea, Nieto, yea, Fulk, yea, Clark, yea, Hooker, yea. Motion passed.

11. Approve quote for annual concrete work by contractor-Alderman Elston motioned to approve the concrete work awarded to 3Guys Concrete Company for the lowest bid of \$33,000. Alderman Nieto seconded the motion. Roll Call: Elston, yea, Taylor-Sanford, yea, Nieto, yea, Fulk, yea, Clark, yea, Hooker, yea. Motion passed.

12. Approve quote for annual tree maintenance by contractor-Alderman Fulk motioned to approve awarding contract to Leaf It To Us Tree Service for removal of trees in the city, with lowest bid of \$6150. Alderman Elston seconded the motion. Roll Call: Elston, yea, Taylor-Sanford, yea, Nieto, yea, Fulk, yea, Clark, yea, Hooker, yea. Motion passed.

13. Approve revised ACH Origination Agreement with Villa Grove State Bank-Alderman Clark motioned to approve the revised ACH agreement with VG State Bank. Alderman Elston seconded the motion. Roll Call: Elston, yea, Taylor-Sanford, yea, Nieto, yea, Fulk, yea, Clark, yea, Hooker, yea. Motion passed.

CLOSED SESSION-No Closed Session.

ADJOURNMENT-With no further business, Alderman Hooker motioned to adjourn the meeting at 7:05 pm. Alderman Clark seconded the motion. Roll Call: Elston, yea, Taylor-Sanford, yea, Nieto, yea, Fulk, yea, Clark, yea, Hooker, yea. Motion passed.

Respectfully submitted,

Michelle L. Osborne

Michelle L. Osborne, City Clerk

XC: Mayor and City Council; Building Inspector; Department Heads; File