

Minutes
Committee of the Whole
City Council Meeting
November 17, 2025

CALL TO ORDER—The City Council of the City of Villa Grove met as a Committee of the Whole session on **Monday, November 17, 2025**, in Council Chambers. Mayor Rasmussen called the meeting to order at 6:00 p.m. Roll call found the following members present: Alderman Taylor-Sanford, Fulk, Nieto, Elston, Clark and Hooker. City Administrator/Comptroller Athey and Treasurer Swanson were absent. Clerk Osborne, Police Chief Tibbetts, CC Director Rea, and PW Director Mixell, and Risk Manager Endres were also present.

PLEDGE OF ALLEGIANCE -The Mayor stood and led all attendees in The Pledge of Allegiance

PUBLIC COMMENTS-No comments.

CITY ADMINISTRATOR REPORT-No report-Athey absent.

DEPARTMENT HEAD REPORTS:

CPS: DIRECTOR Rea stated they had a 5-6th grade basketball tournament held over the weekend of 11/8/25. There were 3 teams and it went well. This was sponsored by the Carr Family. Holiday closings will be Dec. 24/25 all day, and Dec. 31-half day, Jan. 1 all day.

VGPD-Chief Tibbetts reported the training he attended last week for Chiefs was very good and he learned a lot. Officer Austin Grimm is now a certified laser trainer using the VR training program. They have a billing issue with Motorola they are working on. PTI is holding a spot for them for a new hire. The hiring for part timers is almost complete for 2 more officers.

PUBLIC WORKS-Director Mixell reported they are continuing leaf pick up, which has been extremely heavy so far this year; and they are also doing the winter prep work.

Mayor: Mayor Rasmussen stated that Brad Drew is donating 15 Juniper trees for the CTL event. There is an interested party who has approached about a possible sale of some city owned land. Alderman Hooker asked if there are any grants available to help with purchasing trees to replace the ones we have taken down. The PD is working on complaints of loose dogs.

DISCUSSION OF BUSINESS (NON-VOTING)

1.Presentation from auditors on FY25 financial report- Discussion by Jordan from West Company about the audit results. He explained the process and their findings. No major issues were found and they were happy to have it all completed early and all is filed with the State already. Kudos to the staff on their accuracy and hard work. Overall, the assets have increased and revenue has also increased. Recommendations that were most important were suggesting not holding common stock and moving that amount to the Illinois funds for more stability. And the second one is for bond payments you need to keep your funds for that totally separate in a reserve fund and not mixed with other funds.

2. Consideration of Operation GIFT donation -Consensus was given for a \$500 donation to the program.

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3. Proposal for Richman Field 1 renovation -Marc Mixell has searched for companies to do the project. He has found only one company that does the field leveling. They gave a quote of \$6850 to do that. This would be the first professional leveling done to the fields, which are in dire need of having this completed for better drainage and usefulness. Consensus was given to proceed with the leveling of field 1 at that quote, with a maximum amount of \$10,000 not to be exceeded.

4. Schedule of holiday department hours (Christmas and New Year's Eves)-Consensus was given for closure on Christmas Eve and New Year's Eve for a half day paid (PM) for all departments, as well as full day for Christmas and New Year's Day, of course. Also-plan for a Holiday Party-to be held at the VFW in January for All City and it will be Family-Friendly. Dates to consider are Jan. 10 or 17, 2026. Derek will get a date confirmed.

CLOSED SESSION: No Closed Session.

ADJOURNMENT-With no further business, Alderman Hooker motioned to adjourn the meeting at 6:53 pm. Alderman Elston seconded the motion. Roll Call: Taylor-Sanford, yea, Fulk, yea, Nieto, yea, Elston, yea, Clark, yea, Hooker, yea. Motion passed.

Respectfully submitted,

Michelle L. Osborne

Michelle L. Osborne, City Clerk

XC: Mayor and City Council; Building Inspector; Department Heads; File